CU POINT
Information and services in one place

CHARLES UNIVERSITY
This is us – almost the whole CU Point team. CU Point offers all information and services in one place.

If you are feeling lost or confused about anything, please get in touch with us and we will do our best to help you. Do you feel like you need more information on all the possibilities CU has to offer? Not sure how something at CU works? We will answer all your questions, help you, and point you in the right direction. We’ll give you advice via email, phone or in person.

We are here to help you throughout your studies. We provide advice not only to students but also to staff. We provide a variety of things, as you will see in this brochure.

Don’t hesitate to come to us for assistance. That’s why we’re here. We look forward to seeing you!

On behalf of the entire team,
Lída Součková
Head of CU Point

Read our newsletter and stay in the loop on what’s planned for the following month!

ukpoint.cuni.cz/newsletter
We will answer all your questions.
Feel free to ask us anything that is CU related. We will get you acquainted with our course offerings and help you navigate throughout your first year at the university. We are here to listen and help. Get in touch with us via email, phone or drop by. You can also consult the information posted on our website and FB page.

Seminars and courses you won’t find at your faculty
We tailor our courses to your needs. Whether you’re a first-year student or getting a PhD, you will find something to choose from. We’ll strengthen your learning competencies, guide you through self-development and personal growth techniques, teach you how to manage stressful situations and relax during challenging periods of study.

Stay in the loop
Want to be up to date on CU events and affairs? Sign up for one of our four newsletters – we provide the latest updates for both Czech and international students, staff, and CU Alumni Club members.
CU Point also has a mobile app intended for all four groups. It will help you quickly get info on our services and events. The app is linked to the Student Information System (SIS), so it allows students to check their schedule and grades.
You can download the app via the QR code or search for it on Google Play or the App Store.

INFORMATION SERVICES

Study programmes in foreign languages
CU offers a wide range of foreign language programmes which are becoming increasingly popular among international students. We provide information and advice to applicants, and you will see us at study fairs and other events. We organize a range of seminars and activities for our current students enrolled in programmes in foreign languages – we regularly inform you about them in our newsletter. You can also visit us in person or call or email us.
CU in action
We live and breathe for the university and we provide information to those who want to attend the CU. We oversee CU’s expositions at fairs, open days for applicants and those interested in lifelong learning programmes. We put together social events and meetings for students, staff, alumni, and friends of CU. Our events are organized in cooperation with students. Be a part of it all!

We organize:
• Orientation week for first-year students
• Welcome Day for international students
• Open Day “Na Karlovku”
• Lifelong Learning Day
• Career Days
• Alumni Festival
• Garden Festival
• Advent at CU
• St. Stephen’s Day Alumni Meeting
• Presentation of CU at fairs
• Events for international students and staff
• Seminars and lectures
• FIT & SMART STUDENT

#STUDYLIKEAKING

CU CARD SERVICE CENTRE
You can get your card on the spot.
You may have paid us a visit without knowing it. We operate CU card service centres in Prague, Pilsen, and Hradec Králové, where you can get your student or employee ID card and login data for the information system on the spot. At the card service centres, we can also issue or renew ISIC/ITIC or ALIVE cards, which entitle you to a number of discounts.

T +420 224 491 773
E info@cuni.cz

T +420 224 491 610
E prukazy@cuni.cz
We'll give you advice on how to study in difficult situations.

At the Carolina Centre, we support students who are facing a wide range of challenges in their studies, especially those with health or economic disadvantages. However, our services can be used by anyone who finds themselves in a hard-to-cope-with situation during their studies.

Students with special needs
We cover and coordinate support for CU students with special needs (for example those with mental health difficulties, specific learning disabilities, visual or hearing impairment, etc.). We are happy to help you and answer your questions. Here is an example of the services we offer in cooperation with CU faculties:

- digitization of study materials
- arranging assistance during studies
- loan of technical and compensatory aids
- study strategies training, counselling
- study rooms with free printing/photocopying of study materials
- arranging training in spatial orientation and independent movement
- educational seminars for students with special needs
- transcription and note-taking services
- interpreting into Czech sign language
Socially and economically disadvantaged students and students-parents

We are here to help if you find yourself in a difficult social situation due to low income or if you need help juggling being a student and parent. We can advise you on CU’s social and accommodation scholarships as well as tuition fees or lend you a laptop for study purposes, for instance. Get in touch with us and we’ll work together to figure out how to help you.

Student clubs

The Carolina Centre is in charge of the official register of CU clubs. If you need advice on how to start your own club or on how to get financial support for your event, do not hesitate to contact us.

Psychological and social counselling, coaching

You can come to us with whatever is troubling you, whether it concerns your studies, health, or interpersonal relationships. We will provide you with basic support, help you get a realistic outlook on your situation and offer practical information on how to deal with the issue. All counselling services are free of charge for CU students and staff.

We offer:
- psychological counselling
- coaching and career counselling
- socio-economic counselling
- legal counselling

Book your appointment at centrumcarolina.cuni.cz
We well assist you find the right career path.

What did you want to be when you grow up? Have you realized that you are interested in more than one thing, or that your major isn’t quite doing it for you? We can help you get to know yourself better and figure out what type of work will suit you. You can book a personal consultation session with us or attend one of the series of workshops we organize where you can learn how to write your resume or present yourself in the best light.

We offer:
• counselling
• personal and career skills diagnostics
• workshops
• events to kick-start your career

Book your personal consultation or diagnostics appointment at centrumcarolina.cuni.cz

CAREER SERVICES

T +420 224 491 774
E kariernisluzby@cuni.cz
W kariernisluzby.cuni.cz

SUPPORT FOR EMPLOYEES

We contribute to creating a great working environment at CU.

We make sure that CU is a place where not only students but also the staff feel good. If you decide to become a part of the CU staff, you will be able to take advantage of a range of discounts and benefits designed specifically for CU staff. If you want to welcome a foreign colleague into your team, we will help you arrange their arrival.

Employee benefits
We manage the benefit programme for CU employees. We provide discounts in cooperation with external partners as part of university services and organize language courses and sports training at discounted prices (within the MultiSport programme). We do our best to have something for everyone and strive to satisfy athletes, travellers, as well as culture lovers. See our website for all current benefits.

CU Staff Welcome Centre
The goal of the Staff Welcome Centre is to provide support to researchers and academics who come to CU from abroad. We help them and their families with their move and try to make their life in a new country as easy as possible.

We offer:
• workshops and social events for foreign employees
• advice and assistance with visa-related matters
• social counselling (support in finding accommodation, medical care, schools for children, etc.)
• free Czech language courses
• assistance in other home or work life situations
• regular internationalization-related training seminars at CU
• free translation of employment-related documents into English
• posting vacant R&D positions on the EURAXESS portal

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T +420 224 491 897
E swc@cuni.cz
W swc.cuni.cz
We want to keep in contact. Graduation is only the beginning!

We are interested in where life will take you after graduation. Stay in touch, become a member of the university-wide CU Alumni Club and tell your alumni friends they can join as well. We organize together a variety of social and educational events for Alumni Club members, such as the Garden Festival, Christmas meetups, excursions, guided tours, and lectures. Members receive a CU Alumni Club Membership Card that provides access to CU libraries and offers a number of benefits both within and outside the university.

CU ALUMNI CLUB

T +420 224 491 774
E alumni@cuni.cz
W alumni.cuni.cz
FB Klub Alumni UK

UNIVERSITY ONLINE SHOP

Show your Charles Uni pride.

Get a stylish item or piece of clothing with the CU logo at the university online store. You can buy t-shirts, sweatshirts, mugs, pencils as well as notepads made from animal dropings. All items are also available at the Carolinum Bookstore.
We look forward to seeing you!

#STUDYLIKEAKING

www.ukpoint.cuni.cz