

---

# Services for Employees and Graduates

---

Mgr. Simona Teplá  
Head of the department

+420 224 491 898  
[simona.tepla@ruk.cuni.cz](mailto:simona.tepla@ruk.cuni.cz)

## CU Staff Welcome Centre

[swc@cuni.cz](mailto:swc@cuni.cz)

[swc.cuni.cz](http://swc.cuni.cz)

Celetná 13, 116 36 Prague 1 | [Map](#) | ground floor

Mgr. Simona Teplá

Head of Staff Welcome Centre

Services for international employees and their families

+420 224 491 898  
[simona.tepla@ruk.cuni.cz](mailto:simona.tepla@ruk.cuni.cz)

Bc. Otto Balcar

Services for international employees and their families

+420 224 491 897  
[otto.balcar@ruk.cuni.cz](mailto:otto.balcar@ruk.cuni.cz)

Mgr. Irena Aridi

Registration of CU as an employer in countries outside the Czech Republic

224 491 391  
[irena.aridi@ruk.cuni.cz](mailto:irena.aridi@ruk.cuni.cz)

Bc. Linda Žižlavská

Services for international employees and their families

224 491 221  
[linda.zizlavska@ruk.cuni.cz](mailto:linda.zizlavska@ruk.cuni.cz)

## CU Alumni Club

[absolventi@cuni.cz](mailto:absolventi@cuni.cz)

[absolventi.cuni.cz](http://absolventi.cuni.cz)

[www.facebook.com/KlubAlumniUK](https://www.facebook.com/KlubAlumniUK)

Celetná 13, 116 36 Prague 1 | [Map](#)

Dana Aleksić, M.A.

Alumni Relations Coordinator

Charles University Alumni Club

224 491 344  
[dana.aleksic@ruk.cuni.cz](mailto:dana.aleksic@ruk.cuni.cz)

## Benefits

Celetná 13, 116 36 Prague 1 | [Map](#)

Jana Sikorová

Benefitní program pro zaměstnance, jazykové kurzy, setkání nových zaměstnanců

224 491 563  
[jana.sikorova@ruk.cuni.cz](mailto:jana.sikorova@ruk.cuni.cz)